

Roger Williams University
Request for General Ledger Account Number
Finance Office to fill in shaded area

Name of Fund (please specify exact wording)

RWU main campus

RWU Law School (please check one)

Unrestricted

Temporarily restricted

Permanently restricted

Account Description: _____

Purpose of Gift _____

Restrictions on use of gift _____

Original amount of gift _____ Donor's name _____ N/A

Date Requested:

Requested by:

Fund number for Income:

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Fund number for Expense

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Date returned:

Given by:

Date

Routing Finance Dept: GL Investment Custodian

Special Notes:

Names of persons with spending authority:
Attach donor documentation if applicable for finance office file.